# Student Success Workshop Schedule Spring 2016 by Month

#### <u>January</u>

#### **Counseling Center**

The GSU Student Counseling Center provides outreach and prevention programs on a variety of mental health topics. To schedule a brief 10-15 minute classroom visit or mental health outreach presentation, please complete the request form by clicking here: <a href="http://www.govst.edu/outreach-request/">http://www.govst.edu/outreach-request/</a>.

#### **Blackboard Orientation**

When: Tuesday January 19, 2016 from 3:00 p.m. - 4:00 p.m.

Where: TBD

Contact: Douglas Johnson 708.235.7698

Confused about how to use Blackboard to complete course work? Have questions about the Discussion Board? Not sure how to submit an assignment? This orientation will give a better understanding of how to use Blackboard and whom to contact if you have questions.

#### **Blackboard Orientation**

When: Thursday, January 21, 2015, from 3:00 p.m. - 4:00 p.m.

Where: TBD

Contact: Douglas Johnson 708.235.7698

Confused about how to use Blackboard to complete course work? Have questions about the Discussion Board? Not sure how to submit an assignment? This orientation will give a better understanding of how to use Blackboard and whom to contact if you have questions.

## **Lower Division Academic Recovery Information Session**

When: Tuesday, January 26th from 3:15 p.m. - 4:00 p.m.

Location: Academic Resource Center, B1215 Contact: Amy Comparon, <a href="mailto:arc@govst.edu">arc@govst.edu</a>

Are you a freshman or sophomore and have been placed on Academic Probation? This information session is an overview of the Lower Division Academic Recovery Program and gives students insight on what they need to know to be successful. All lower division academic recovery students are required to attend.

#### The Research Paper: Getting Started (APA Series Workshop 1)

When: Tuesday, January 26, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Required: Danielle Gilmore (708) 235-7337

Make a plan and make the grade! This workshop will show you how to find the resources that you need to write an almost stress-free research paper. Included will be discussions of analyzing the assignment to make certain your paper is on target; APA documentation styles and where to find the templates and information that make it so much easier; and the importance of developing a focus statement to make organizing the paper a snap.

## **Lower Division Academic Recovery Information Session**

When: Wednesday, January 27th from 12:00 p.m. – 12:45 p.m.

Location: Academic Resource Center, B1215 Contact: Amy Comparon, <a href="mailto:arc@govst.edu">arc@govst.edu</a>

Are you a freshman or sophomore and have been placed on Academic Probation? This information session is an overview of the Lower Division Academic Recovery Program and gives students insight on what they need to know to be successful. All lower division academic recovery students are required to attend.

### **Intro to Library Catalog and Databases**

When: Thursday, January 28<sup>th</sup>, from 11:00am - 12:15pm

Location: Library Room D2401-B Contact: Linda Geller, <a href="mailto:lgeller@govst.edu">lgeller@govst.edu</a>

Contact: Check the <u>Library Workshop Schedule</u> for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

## **Intro to Library Catalog and Databases**

When: Thursday, January 28th, from 2:00pm - 3:15pm

Location: Library Room D2401-B Contact: Linda Geller, |geller@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

#### **Lower Division Academic Recovery Information Session**

When: Thursday, January 28th from 3:15 p.m. - 4:00 p.m.

Location: Academic Resource Center, B1215 Contact: Amy Comparon, <a href="mailto:arc@govst.edu">arc@govst.edu</a>

Are you a freshman or sophomore and have been placed on Academic Probation? This information session is an overview of the Lower Division Academic Recovery Program and gives students insight on what they need to know to be successful. All lower division academic recovery students are required to attend.

#### **Lower Division Academic Recovery Information Session**

When: Friday, January 29th from 12:00 p.m. – 12:45 p.m.

Location: Academic Resource Center, B1215 Contact: Amy Comparon, arc@govst.edu

Are you a freshman or sophomore and have been placed on Academic Probation? This information session is an overview of the Lower Division Academic Recovery Program and gives students insight on what they need to know to be successful. All lower division academic recovery students are required to attend.

#### **Intro to Library Catalog and Databases**

When: Friday, January 29<sup>th</sup>, from 1:00pm - 2:15pm

Location: Library Room D2401-B

Contact: Nancy Gallegos, ngallegos@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

#### **February**

#### **Counseling Center**

The GSU Student Counseling Center provides outreach and prevention programs on a variety of mental health topics. To schedule a brief 10-15 minute classroom visit or mental health outreach presentation, please complete the request form by clicking here: http://www.govst.edu/outreach-request/.

#### **Intro to Library Catalog and Databases**

When: Monday, February 1<sup>st</sup>, from 12:00pm – 1:15pm

Location: Library Room D2401-B Contact: Linda Geller, <a href="mailto:lgeller@govst.edu">lgeller@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

#### **Intro to Library Catalog and Databases**

When: Monday, February 1<sup>st</sup>, from 3:00 pm - 4:15pm

Location: Library Room D2401-B Contact: Linda Geller, <a href="mailto:lgeller@govst.edu">lgeller@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

## **Intro to Library Catalog and Databases**

When: Tuesday, February 2<sup>nd</sup>, from 12:30pm to 1:45pm

Location: Library Room D2401-B Contact: Linda Geller, <a href="mailto:lgeller@govst.edu">lgeller@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

#### Mastering APA Documentation Style (APA Series Workshop 2)

When: Tuesday, February 2, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

From templates to make formatting a snap, crediting sources in your paper, to following rules about contractions, this workshop will help you navigate APA formatting and style. If APA makes you nervous, come to this workshop!

## **Intro to Library Catalog and Databases**

When: Wednesday, February 3<sup>rd</sup>, from 3:00pm - 4:15pm

Location: Library Room D2401-B Contact: Linda Geller, |geller@govst.edu

Contact: Check the <u>Library Workshop Schedule</u> for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

#### **Intro to Library Catalog and Databases**

When: Friday, February 5<sup>th</sup>, from 1:00pm – 2:15pm.

Location: Library Room D2401-B

Contact: Linda Geller, <a href="mailto:lgeller@govst.edu">lgeller@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU

OneCard to the workshop.

#### Winning Essays for Scholarships and Graduate School Admission

When: Friday, February 5, 2015 from 12:00-1:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary: Othman O' Malley (708) 235-7337

Are you thinking about applying for a scholarship? Need to write an essay for admission to graduate school? Boost your chances with a winning essay. Showcase your strengths and talents so the selection committee will be certain that you are the best choice. This workshop will offer the "dos and don'ts" for writing a good essay, help you develop a plan, and provide sources for further one-on-one help during the process.

#### **Study Skills with Patrick**

When: Monday February 8<sup>th</sup> from 6:00 p.m. – 7:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at <a href="mailto:pmcglynn@student.govst.edu">pmcglynn@student.govst.edu</a>

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to

reserve a seat.

#### **Campus Resources**

When: Tuesday, February 9<sup>th</sup> from 3:15 p.m. – 4:15 p.m. Location: Academic Resource Center, Room B1215 Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: Come and see the free services that GSU has to offer to help you be successful in your academic

career.

## The Research Paper: How to Use Your Sources without Plagiarizing: Paraphrasing without Pain (APA Series Workshop 3)

When: Tuesday, February 9, 2016 from 7:00 until 8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

Paraphrase your sources so that you don't plagiarize, as well as show you how to credit each source properly. Included will be discussion of plagiarism and ways to make absolutely certain that you avoid it, and the easiest way to properly format your Reference Page.

#### Intro to Microsoft Excel

When: Wednesday, February 10<sup>th</sup>, from 10:00am to 12:00pm

Location: Library Room D2401-B

Contact: Diane Nadler, <a href="mailto:dnadler@govst.edu">dnadler@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to using basic features and functions of Microsoft Excel spreadsheet software.

#### Intro to Microsoft Word

When: Wednesday, February 10<sup>th</sup>, from 2:00pm to 3:00pm

Location: Library Room D2401-B
Contact: Jacklyn Egolf, jegolf@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to using basic features and functions of Microsoft Word word processing software.

#### Intro to Microsoft PowerPoint

When: Wednesday, February 10<sup>th</sup>, from 3:15pm to 4:15pm

Location: Library Room D2401-B

Contact: Larissa Smith, Ismith14@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

This is an introduction to using basic features and functions of Microsoft PowerPoint presentation software.

#### **Campus Resources**

When: Wednesday, February 10<sup>th</sup> from 3:15 p.m. – 4:15 p.m.

Location: Academic Resource Center, Room B1215 Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: Come and see the free services that GSU has to offer to help you be successful in your academic

career.

#### Writing Responses, Reflections, Essays, and Strong Discussion Board Posts

When: Friday, February 12, 2016 from 12:00-1:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary: Othman O'Malley (708) 235-7337

Boost the power of your more "informal" class writing with this workshop. Discussions of the resources available, plans for approaching the writing, and ways to power them up will lead to making your contributions really count.

#### **Using EndNote for Research Papers**

When: Tuesday, February 16<sup>th</sup>, from 2:00pm to 3:00pm

Location: Library Room D2401-B Contact: Swati Wagh, swagh@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

Learn how to use EndNote citation management software to gather information from databases, format citations

and bibliographies, and insert references in Microsoft Word.

#### The Research Paper: Finishing Touches (APA Series Workshop 4)

When: Tuesday, February 16, from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

Almost finished with your research paper, but not quite? This workshop will show you what to look for to make certain that you submit a winning paper; an editing checklist to show you what to look for and resources to provide knowledgeable revision suggestions will be offered.

#### **PowerPoint Visual Tricks**

When: Wednesday, February 17<sup>th</sup>, from 3:15pm to 4:15pm

Location: Library Room D2401-B

Contact: Larissa Smith, <a href="mailto:lsmith14@govst.edu">lsmith14@govst.edu</a>

Contact: Check the <u>Library Workshop Schedule</u> for time or location changes

This session covers transitions and animations. Prerequisite: basic PowerPoint skills.

#### **Finding your Focus**

When: Friday, February 19, 2016 from 12:00-1:00 p.m.

Location: ARC Workshop Room B1215

Contact: No Registration Necessary: Othman O'Malley (708) 235-7337

Finding exactly what you want to write about and understanding why you want to write about are both important. Putting that information into writing is a key part of a successful piece of writing. In this session, we will discuss arriving at and writing a focus statement.

## **Building on Strengths and Weaknesses**

When: Tuesday, February 23<sup>rd</sup> from 3:15 p.m. – 4:15 p.m. Location: Academic Resource Center, Room B1215 Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: How are you doing in your courses? Do you struggle? What seems to be working and not working?

Let's talk about how we can change weaknesses into strengths!

#### **Study Skills with Patrick**

When: Tuesday, February 23<sup>rd</sup> from 6:00 p.m. - 7:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at <a href="mailto:pmcglynn@student.govst.edu">pmcglynn@student.govst.edu</a>

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to reserve a seat.

#### **Building on Strengths and Weaknesses**

When: Wednesday, February 24<sup>th</sup> from 3:15 p.m. – 4:15 p.m.

Location: Academic Resource Center, Room B1215 Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: How are you doing in your courses? Do you struggle? What seems to be working and not working?

Let's talk about how we can change weaknesses into strengths!

#### **Organizing your Writing**

When: Friday February 26, 2016 from 12:00-1:00 p.m.

Location: ARC Workshop Room B1215

Contact: No Registration Necessary: Othman O'Malley (708) 235-7337

Shaping your writing in a way that is easy for the reader to follow will make your writing more effective. This workshop will help you determine where your own writing might "go off the path" and guide you toward organizing your work in the best manner possible.

#### March

## **Counseling Center**

The GSU Student Counseling Center provides outreach and prevention programs on a variety of mental health topics. To schedule a brief 10-15 minute classroom visit or mental health outreach presentation, please complete the request form by clicking here: <a href="http://www.govst.edu/outreach-request/">http://www.govst.edu/outreach-request/</a>.

#### The Research Paper: Getting Started (APA Series Workshop 1)

When: March 2, 2016 from 7:00-8:00 p.m. Location: ARC Workshop Room, B1215

Contact: No Registration Required: Danielle Gilmore (708) 235-7337

Make a plan and make the grade! This workshop will show you how to find the resources that you need to write an almost stress-free research paper. Included will be discussions of analyzing the assignment to make certain your paper is on target; APA documentation styles and where to find the templates and information that make it so much easier; and the importance of developing a focus statement to make organizing the paper a snap.

## **Supporting your Ideas**

When: Friday March 4, 2016 12:00-1:00 p.m. Location: ARC Workshop Room B1215

Contact: No Registration Necessary: Othman O'Malley (708) 235-7337

Giving your reader enough information to understand and believe what you are saying is very important. This workshop will discuss the elements of successful writing: giving definitions of specialized language, providing examples that make a point, and perhaps even relying on outside sources to support what your work.

#### **Study Skills with Patrick**

When: Wednesday, March 9<sup>th</sup> from 3:00 p.m. – 4:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at pmcglynn@student.govst.edu

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to reserve a seat.

#### Mastering APA Documentation Style (APA Series Workshop 2)

When: Wednesday, March 9, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

From templates to make formatting a snap, crediting sources in your paper, to following rules about contractions, this workshop will help you navigate APA formatting and style. If APA makes you nervous, come to this workshop!

#### **APA Citations for Library E-Books and Database Articles**

When: Thursday, March 10<sup>th</sup>, from 12:00pm – 12:45pm

Location: Library Room D2401-A

Contact: Linda Geller, lgeller@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

We will review examples of APA reference list citations specifically for GSU Library e-books and database journal

articles.

#### **APA Citations for Library E-Books and Database Articles**

When: Thursday, March 10<sup>th</sup>, from 2:00pm – 2:45pm

Location: Library Room D2401-A

Contact: Linda Geller, lgeller@govst.edu

Contact: Check the Library Workshop Schedule for time or location changes

We will review examples of APA reference list citations specifically for GSU Library e-books and database journal articles.

#### Preparing for and Getting the Best out of Career Fairs

When: Thursday, March 10, 2016 Location: Room B2200, 3:00-4:00 p.m.

Contact: Cynthia Staples, Recruitment Coordinator, <a href="mailto:cstaples@govst.edu">cstaples@govst.edu</a>

The Career Fair Preparation Workshop is designed to help students prepare to speak professionally to employers

regarding potential internship and job opportunities.

## **Style and Mechanics**

When: Friday, March 11, 2016 from 12:00 to 1:00 p.m.

Location: ARC Workshop Room B1215

Contact: No Registration Necessary: Othman O'Malley (708) 235-7337

One of the ways that readers determine that a writer is "reliable" and "educated" is grammatically correct writing. This workshop will provide methods for proofreading your work to find and correct these kinds of errors in your writing.

## The Research Paper: How to Use Your Sources without Plagiarizing: Paraphrasing without Pain (APA Series Workshop 3)

When: Wednesday, March 16, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

Paraphrase your sources so that you don't plagiarize, as well as show you how to credit each source properly. Included will be discussion of plagiarism and ways to make absolutely certain that you avoid it, and the easiest way to properly format your Reference Page.

#### **SciFinder Database**

When: Tuesday, March 22<sup>nd</sup>, from 2:00pm to 3:00pm

Location: Library Room D2401-B

Contact: Swati Wagh, <a href="mailto:swagh@govst.edu">swagh@govst.edu</a>

Contact: Check the Library Workshop Schedule for time or location changes

Learn how to search SciFinder, the most comprehensive database for the chemical literature, indexing journal

articles, patent records, other document types, as well as chemical substances and reactions.

#### **Save My Semester**

When: Tuesday, March 22nd from 6:00 p.m. – 7:00 p.m.

Location: Academic Resource Center, B1215

Contact: Marcin Kuruc at <a href="mkuruc@student.govst.edu">mkuruc@student.govst.edu</a>

Save My Semester is designed to assist GSU students who may not meet his or her academic goals by midterm. The workshop focuses on helping students self-identify distractions and challenges, develop an action plan to get back on track, set goals, and learn about GSU policies. Students will be provided with additional resources to help achieve their newly created goals. Please register at <a href="https://www.surveymonkey.com/r/SMSSPRING2016">https://www.surveymonkey.com/r/SMSSPRING2016</a> to reserve a seat.

#### Save My Semester

When: Wednesday, March 23<sup>rd</sup> from 1:30 p.m. – 2:30 p.m.

Location: Academic Resource Center, B1215

Contact: Marcin Kuruc at mkuruc@student.govst.edu

Save My Semester is designed to assist GSU students who may not meet his or her academic goals by midterm. The workshop focuses on helping students self-identify distractions and challenges, develop an action plan to get

back on track, set goals, and learn about GSU policies. Students will be provided with additional resources to help achieve their newly created goals. Please register at <a href="https://www.surveymonkey.com/r/SMSSPRING2016">https://www.surveymonkey.com/r/SMSSPRING2016</a> to reserve a seat.

The Research Paper: Finishing Touches (APA Series Workshop 4)

When: Wednesday, March 23, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

Almost finished with your research paper, but not quite? This workshop will show you what to look for to make certain that you submit a winning paper; an editing checklist to show you what to look for and resources to provide knowledgeable revision suggestions will be offered.

#### **Save My Semester**

When: Thursday, March 24<sup>th</sup> from 3:15 p.m. – 4:15 p.m.

Location: Academic Resource Center, B1215

Contact: Marcin Kuruc at <a href="mkuruc@student.govst.edu">mkuruc@student.govst.edu</a>

Save My Semester is designed to assist GSU students who may not meet his or her academic goals by midterm. The workshop focuses on helping students self-identify distractions and challenges, develop an action plan to get back on track, set goals, and learn about GSU policies. Students will be provided with additional resources to help achieve their newly created goals. Please register at <a href="https://www.surveymonkey.com/r/SMSSPRING2016">https://www.surveymonkey.com/r/SMSSPRING2016</a> to reserve a seat.

#### **Save My Semester**

When: Friday, March 25<sup>th</sup> from 11:30 p.m. – 12:30 p.m.

Location: Academic Resource Center, B1215

Contact: Marcin Kuruc at mkuruc@student.govst.edu

Save My Semester is designed to assist GSU students who may not meet his or her academic goals by midterm. The workshop focuses on helping students self-identify distractions and challenges, develop an action plan to get back on track, set goals, and learn about GSU policies. Students will be provided with additional resources to help achieve their newly created goals. Please register at <a href="https://www.surveymonkey.com/r/SMSSPRING2016">https://www.surveymonkey.com/r/SMSSPRING2016</a> to reserve a seat.

## **Study Skills with Patrick**

When: Monday, March 28<sup>th</sup> from 3:00 p.m. – 4:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at <a href="mailto:pmcglynn@student.govst.edu">pmcglynn@student.govst.edu</a>

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to reserve a seat.

#### **April**

#### **Counseling Center**

The GSU Student Counseling Center provides outreach and prevention programs on a variety of mental health topics. To schedule a brief 10-15 minute classroom visit or mental health outreach presentation, please complete the request form by clicking here: <a href="http://www.govst.edu/outreach-request/">http://www.govst.edu/outreach-request/</a>.

#### The Research Paper: Getting Started (APA Series Workshop 1)

When: Thursday, April 7, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Required: Danielle Gilmore (708) 235-7337

Make a plan and make the grade! This workshop will show you how to find the resources that you need to write an almost stress-free research paper. Included will be discussions of analyzing the assignment to make certain your paper is on target; APA documentation styles and where to find the templates and information that make it so much easier; and the importance of developing a focus statement to make organizing the paper a snap.

#### Study Skills with Patrick

When: Tuesday, April 12<sup>th</sup> from 3:00 p.m. – 4:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at pmcglynn@student.govst.edu

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to reserve a seat.

#### 2016 Spring Career and Internship Fair

When: Thursday, April 14, 2016 from 2:00 p.m. - 5:00 p.m.

Location: CPA Lobbies, Hall of Governors, Engbretson Hall, Hall of Honors

Contact: Cynthia Staples and OCS Staff, <a href="mailto:cstaples@govst.edu">cstaples@govst.edu</a>

The Spring Career and Internship fair is designed to connect employers with students, alumni and community in a variety of academic majors including Business and Public Administration, Communication, Technology, Addiction Studies, and Education who are interested in pursuing potential internship and job opportunities.

#### Mastering APA Documentation Style (APA Series Workshop 2)

When: Thursday April 14, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

From templates to make formatting a snap, crediting sources in your paper, to following rules about contractions, this workshop will help you navigate APA formatting and style. If APA makes you nervous, come to this workshop!

## The Research Paper: How to Use Your Sources without Plagiarizing: Paraphrasing without Pain (APA Series Workshop 3)

When: Thursday, April 21, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

Paraphrase your sources so that you don't plagiarize, as well as show you how to credit each source properly. Included will be discussion of plagiarism and ways to make absolutely certain that you avoid it, and the easiest way to properly format your Reference Page.

#### **Study Skills with Patrick**

When: Monday, April 25<sup>th</sup> from 6:00 p.m. – 7:00 p.m.

Location: ARC Workshop Room, B1215

Contact: Patrick McGlynn at <a href="mailto:pmcglynn@student.govst.edu">pmcglynn@student.govst.edu</a>

Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at <a href="https://www.surveymonkey.com/r/Y6ML8GW">https://www.surveymonkey.com/r/Y6ML8GW</a> to

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When: Thursday, April 28, 2016 from 7:00-8:00 p.m.

Location: ARC Workshop Room, B1215

Contact: No Registration Necessary; Danielle Gilmore (708) 235-7337

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